

Arlington Beach Camp **Maintenance Manager - Job Description**

Duties & Responsibilities:

- Responsible for maintenance of grounds, equipment and buildings on Arlington Beach Camp property and ready for use according to requirements of various groups and programs.
- Oversee the Camp water treatment plant in accordance with government regulations as set out by the Water Security Agency (WSA).
- Perform and/or oversee septic pump outs according to the summer and winter schedules.
- Be willing to obtain the proper certification in order to oversee the water plant if not already done.
- Supervise and direct volunteers in areas of maintenance.
- Supervise summer maintenance staff.
- Oversee all building projects on camp property.
- Other duties as related to grounds and general maintenance.

Full Time, year-round position

Remuneration: Based upon experience, may include housing in the summer months

Qualifications:

- General working knowledge of maintenance areas such as plumbing, electrical, mechanical, and carpentry.
- Water Treatment Level 2 (Preferred, or willing to work towards certification).
- Water Distribution Level 1 (Preferred, or willing to work towards certification).
- Waste Water Collection Level 1 (Preferred, or willing to work towards certification).
- Waste Water Treatment Level 1 (Preferred, or willing to work towards certification).
- A passion for Christian camping and the difference it can make in people's lives.
- The ability to organize and complete work.
- An ability to work with and lead teams of people of various ages.

Responsible to: The Executive Director and Associate Directors

General Accountability:

This is a working position, which oversees the day-to-day operations of Arlington Beach buildings, equipment and grounds. This person must keep in mind the camp mission –

Arlington Beach is a place where people of all ages learn the way of Jesus, experience community, and celebrate creation.

We exist to make Jesus visible in the world by...

- welcoming all with hospitality, kindness, and respect*
- being a place of rest, play, and renewal*
- practicing friendship, reconciliation, and authentic community*
- equipping leaders to serve with compassion and joy*

Location:

Arlington Beach Camp is a Christian camp and Conference Centre located on the northeast shores of Last Mountain Lake, Saskatchewan. It is located approximately two hours from Saskatoon, two hours from Moose Jaw, and 1.25 hours from Regina.

Applications:

Interested applicants are invited to apply by emailing a resume and three references to contactus@arlingtonbeachcamp.com

We wish to thank all applicants for their interest in employment with Arlington Beach Camp; however, only those applicants invited for an interview will be contacted. Please note that present and past employers may be contacted. The successful candidate will be required to submit a criminal record check and vulnerable sector check prior to beginning employment.

Questions:

If you have questions or need more information please call Arlington Beach Camp at 306-484-4460.