

Arlington Beach Camp & Conference Guest Group Policies

Please read the following information carefully and feel free to reach out if you have any questions.

The contact person and leaders of the group will be responsible for ensuring that the group understands and follows the policies put in place here at Arlington Beach.

Our Mission

Arlington Beach is a place where people of all ages learn the way of Jesus, experience community, and celebrate creation.

We exist to make Jesus visible in the world by...

- Welcoming all with hospitality, kindness, and respect
- Being a place of rest, play, and renewal
- Practicing friendship, reconciliation, and authentic community
- Equipping leaders to serve with compassion and joy

Guidelines

- Alcohol and Cannabis use is prohibited on all camp property. In addition, cigarette smoking is not permitted in or near camp buildings.
- Pets must always be kept on a leash and are only allowed in camp buildings with the prior approval of the Executive Director. Pets are also not to be on the main public beach. Owners must clean up after their pets.
- The privacy and property of others are to be respected.
- The grounds and property of the Camp are also to be respected. Camp property may only be used/moved with permission from the Executive Director or their designate in their absence.
- All Camp quiet hours are from 11 p.m. to 7 a.m. unless by special permission of the Executive Director.
- Government regulations require that shirts and footwear be worn in Kinney Memorial Lodge and indoor public areas.

Contract Guidelines

- The contract is an **ESTIMATE** only. The final bill will depend on final attendance and services rendered.
- To secure your booking, a deposit is required that is equal to 20% of the projected contract amount or \$600, whichever is greater. The deposit is non-refundable and will apply toward the total cost.
- The minimum booking size is 20 people. If there are less than 20 people, the group will be charged for 20.
- Subject to any limitations stated in this Agreement, the Rental Party shall indemnify and hold harmless Arlington Beach Camp & Conference Centre Inc., their respective officers, directors, employers, and subcontractors, from and against all claims, damages, losses, and actions, including reasonable legal fees, arising out of damages or liabilities for bodily injuries, including death, or damage to property, caused by a negligent act, strict liability, breach of contract, error,

or omission of the said Party or any of its agents, subcontractors, or employees in the performance of its obligations under this agreement.

- **Rental groups must provide proof of insurance in the form of a Certificate of Insurance verifying a minimum of \$2,000,000 General Liability coverage including Bodily Injury, Personal Injury, Property Damage, Tenants Legal Liability, Products and Completed Operations and Participant's coverage, with Arlington Beach Camp as Additional Insured on the Certificate. For rental groups caring or supervising minors, the Certificate of Insurance must include Sexual and Physical Abuse Liability Coverage.**
- **Arlington Beach Camp & Conference Centre Inc. must be notified seven (7) days prior to arrival of the number of participants registered in writing. The final invoice will be based on the number of participants registered seven (7) days prior to the event or the final number of registered guests, whichever is greater.**
- Our facility/grounds fee covers use of the main lodge and grounds. It is paid by all groups unless they are not using any of the facilities.
- As we set up for your event, we request that you send us a schedule of events within seven days of the event, so that the equipment that you require can be ready for you at the appropriate times.
- We ask that you please inform all participants in your group that alcohol and non-prescription drugs are not permitted on Arlington Beach Camp property. Smoking is not allowed within any camp buildings, or within 40ft of entrances.
- Please also note that financial settlement is to be made with one payment, (transfer, cheque, debit/credit, or cash) payable to Arlington Beach Camp & Conference Centre Inc. Therefore, please have registrants make personal cheques payable to your church, organization or a registrar in your group.

Housekeeping Items

- We have toiletries available, please let us know if you need anything.
- Bus trays are left out to scrape off your plates and sort your dishes when you're finished your meal.
- The whole camp has reverse osmosis water. You can drink from any tap or fill your water bottles at the tap at the end of the buffet line.
- Please leave the lodge room keys in your room upon check out. There is a fee for missing keys.
- We have an AED on site. It is in the lower South wing by our offices/mailboxes.
- Further instructions are in individual rooms for adjusting the heat, moving furniture, etc.
- Two extra bathrooms with showers can be found in the lobby by our offices.
- We do not allow push tacks in the walls. Please use masking tape or sticky tack only.
- Arlington Beach Camp & Conference Centre Inc. is not responsible for items lost or left behind. The return of such items will be at the owner's expense.

Vehicles & Boats

- Camp roads are public roads and therefore fall under Saskatchewan traffic laws.

- Boats are not permitted in the public swimming area. Boats are only to be driven by those qualified under the boating laws.
- **Please be aware that Arlington Beach Camp carries no insurance for third-party boats or other vehicles stored on or in the camp property owners and operators are required to and responsible for maintaining individual liability insurance pertaining to their use of these vehicles.**